

# Name/list

Give the correct term – sentences are not required

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# State

Give the required term – sentences are not required

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# Describe

Use full sentences and give as much detail as possible

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# Select

Choose essential information from the data given

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# Explain

Fully develop your answer using sentences and give examples to support your answer



**Command Words**

# Discuss

Fully explore both sides of the question, explaining the different viewpoints

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# Evaluate/Assess

Weigh up and make a judgement, clearly giving reasons for your decision and relating your answer to the scenario

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# Identify

Name and explain

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# Compose

Make up, write in your own words



**Command Words**

# Recall

Load a file from disk/network/work folder

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## Emphasise

Make something (like a heading) stand out using

**bold**

underline

SPACED CAPITALS

font size

or

**font style**



**Command Words**